

Spring, 2022

Dear Customer and Business Partner,

From the very beginning of Covid-19, our clear mission has been to ensure that all employees, customers and business partners are protected and not exposed to any risk. That is why we have developed a strict Covid-19 policy for our production facilities + offices. In addition to this we are constantly looking to enhance our protection level.

All Silgan Closures production sites are British Retail Consumer Global Standard (BRC) certified for Packaging Materials, therefore we are maintaining the highest worldwide-recognized hygiene level.

Furthermore, Silgan Closures have implemented several measures based on a thorough risk assessment executed throughout the entire supply chain, these measures include for example:

Production Plants:

- Social distancing at least 1,5 meters, no hand shakes
- Hand disinfection and measuring body temperatures at factory entrances
- Wearing face masks on the shop floor and in offices when unable to maintain social distancing
- Segregation of employees between the shifts and maintaining distance in our premises

Audits & Supplier, Customer Visits in the Factories:

Audits and visits with a physical presence are limited as a result of the Covid-19 situation. Our first priority is remote audits, video conferences or postponing meetings to a later date for an indefinite period. In all cases, we are in very close contact with you, our customer and business partner to find a solution. It is paramount to minimize the risk wherever possible.

Please follow our strict guidelines for logistic operators, including truck drivers, the guidelines are explained and handed over at all loading/unloading gates.

Wherever possible, we ask our employees to work remotely, and enable everybody to communicate via video or telephone conference, to carry out their daily operations.

We hope you understand that travelling of the Sales & Technical teams should only take place when absolutely necessary. Our employees are asked not to car share when travelling with others, and attendance at Trade Fairs and Events are only permitted in exceptional circumstances.

Rapid Covid-19 Antigen Tests:

Our European locations offer weekly rapid self-testing for each employee to prevent the potential spread of the virus.

In case of a positive test result, we have developed a sophisticated contact notification plan, and established a Covid-19 Task Force.

We will keep you updated about major developments concerning our business relationship regarding to Covid-19. Silgan Closures commits to take every possible precaution to protect all stakeholders in the best possible way from any impact of Covid-19.

If you have any questions, please feel free to contact your sales representative or procurement representative.

Silgan Closures GmbH

The President

